

Whistle Blowing Policy

At the Town Hall in Hebden Bridge we are committed to achieving the highest possible standards of service within a culture of openness and accountability. Accordingly, the Trustees of the Hebden Bridge Community Association, who operates the Town Hall, have ensured that there is a safe and fair procedure to enable staff, volunteers, tenants, suppliers, contractors and users of the Town Hall to raise concerns.

If you should become aware of any bad practice, misconduct, criminal activity, or threat to health and safety within the Town Hall you can report your concerns to our Director, Amy Harbour or to our Chair of Trustees, Rachel Rickards. As long as individuals act in good faith, we would prefer to hear of the concern quickly and rectify the issue quickly, or establish that all is well and that the individual has concluded incorrectly, than for a potential issue to go unreported. The Trustees will try to keep the identity of the reporter unknown, but this may not always be possible. However, as reports could cause damage to the reputation of the Town Hall and associated individuals, we will look seriously on anyone who raises an issue that they know to be untrue.

Anyone wishing to raise a concern please speak or write marked 'Private and Confidential', to the Director or Chair of Trustees using the contact details below:

The Town Hall
Saint George's Street
Hebden Bridge
HX7 7BY

01422 417300

We may not be able to let you know what precise action we have taken in relation to any complaint, but we will commit to deal with it in a fair and thorough way.

